

Step 1: Initial Studio Visit

When you make an appointment to visit our studio and meet with a designer, we will:

- Answer any questions you may have and get to know you better,
- Review your budget or assist you in establishing a budget,
- Discuss your ideas and review your Houzz Ideabooks or Pinterest Boards so that we more fully understand the vision you have for your space, and
- Review any architectural plans or other relevant documents.

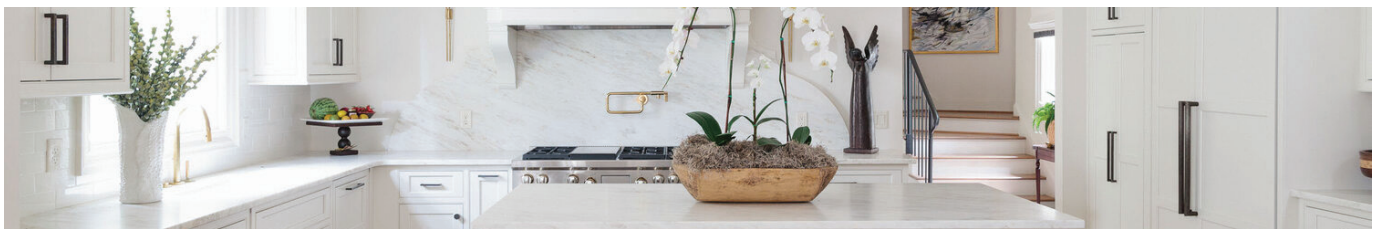


Step 2: In-Home Design Consultation

If after the initial studio visit you feel we are a good fit for your project, we will schedule an in-home design consultation. This meeting is an opportunity for you to ask our design team questions and express your expectations in greater detail. At this meeting, our design team will:

- Visit your home to further discuss your project, including ideas we have for your space,
- Document your existing space by measuring and taking photos, and
- Gather the necessary information to create a scope of work & preliminary design concept

There is a consultation fee to cover the time and travel of the designers to visit your home and develop a preliminary space plan. This fee is \$500 for the Tuscaloosa/Northport area and \$850 for projects greater than 25 miles from our studio.



Step 3: Preliminary Review Meeting

Approximately 2 weeks after your in-home design consultation, we will have a meeting at our studio to discuss the following:

- Preliminary space plan drawings and preliminary material selections,
 - The scope of work for your project, and
 - Preliminary project pricing & budgets.
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Step 4: Design & Selection Phase

Once you decide to move forward with your project, we require a design retainer, which covers the following:

- Revisions to the design, including final material selections,
- Development of construction drawings, and
- Creation of formal proposal & acceptance.

The design retainer amount ranges from \$1,500 - \$5,000 based on the size & scope of your project. This retainer is used as a credit toward the final payment of your project.

Step 5: Construction & Installation Phase

When work is ready to begin, we will:

- Arrange the removal of existing cabinetry, appliances and perform any demolition, if necessary,
- Make arrangements with your builder, architect, or designer to coordinate installation, and
- Provide project management services to ensure that everything runs smoothly and on-schedule.

